

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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DECEMBER 14, 2023  
COUNCIL ACTION

**I. PROCEDURES**

**A. Call to Order 7:00 PM**

Mayor Dent called the meeting to order, and Council member Ken Edes provided the invocation.

**B. Roll Call**

**Present: Mayor Dent, Vice Mayor McNelly, Councilmembers Campbell, Cowen, Edes, Fritsinger, and Payne.**

**Absent:**

Present City Staff, City Manager Tim Pettit, Police Chief Tad Wygal, Fire Chief Chase Pearson, Public Works Director Aaron Anderson, and City Clerk/HR Director Pamela Galvan.

**C. Approval of minutes from November 9, 2023, and 30<sup>th</sup> Special Meeting.**

**Motion:** *To approve the minutes as presented.*

**Action:** *Adopted*

**Moved by** *Councilmember Edes*, **Seconded by** *Councilmember Campbell.*

**Motion passed unanimously.**

**D. Adopt Agenda**

**Motion:** *To approve the agenda as presented.*

**Action:** *Adopted*

**Moved by** *Councilmember Fritsinger*, **Seconded by** *Councilmember Cowen.*

**Motion passed unanimously.**

**II. PRESENTATIONS – None**

**III. PUBLIC PARTICIPATION**

The Council cannot act upon items presented during the public participation portion of the agenda. Individual Council members may ask the public questions or respond to any criticisms. Still, the open meeting law prohibits the members from discussing or considering the items among themselves until the matter is officially placed on the agenda. However, the open meeting law allows the City Council to ask staff to review a case or place it on a future Council agenda. A person has a five-minute time period to speak. If a person has a written presentation that requires more than five minutes to present verbally, they should indicate the estimated time required on the sign-up sheet. The presiding officer may grant additional time if the agenda for the meeting is not too full. A registered spokesperson for a recognized community organization shall be afforded ten minutes provided other members of the same organization agree beforehand to withhold their comments on the same subject.

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***Robin Smith-Eckles inquired about who she should go to for code enforcement. The individuals provided are Jason Moore, Fire Marshall, and Stacy Foss, Building Inspector/Code Enforcement.***

**IV. CONSENT AGENDA ITEMS –**

- A. Approval of the check register for November 30, 2023.
- B. Approval of purchase orders.

**Motion:** *To approve the consent agenda items.*

**Action:** *Approved*

**Moved by Councilmember Payne, Seconded by Councilmember Edes.  
Motion passed unanimously.**

**V. NON-CONSENT AGENDA ITEMS**

- A. Consideration and action regarding the third and final reading of Ordinance No.1001, a mandatory notification protocol for emergency service within the city limits.**

**Motion:** *To provide the third and final reading of Ordinance No. 1001 by number and title only.*

**Moved by Councilmember Payne, Seconded by Councilmember Fritsinger.  
Motion passed unanimously.**

***The City Clerk read Ordinance No. 1001 by number and title only.***

**Motion:** *To adopt Ordinance No. 1001 by number and title only.*

**Action:** *Adopted*

**Moved by Councilmember McNelly, Seconded by Councilmember Payne.  
Motion passed unanimously.**

**CONVENE TO PUBLIC HEARING – 7:14**

***For public comments regarding the council's consideration and action with transit and bed tax implementation.***

***Mr. Scott Burnell asked what tax percentage was proposed; Mayor Dent explained that tonight is simply an opportunity for the city to adopt the 2012-2014 Amendments to the Tax Code for the City of Williams.***

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*When asked how the funds would be allocated, Mayor replied, to the General Fund to address the city's needs.*

*No further questions.*

***RECONVENE TO REGULAR MEETING – 7:17***

- D. Consideration and possible action to approve Resolution No. 1439 to declare as a Public Record the "2012-2014 Amendments to the Tax Code of the City of Williams."**

***The City Clerk read Resolution No. 1439 by number and title only.***

**Motion:** *To approve Resolution No. 1439 by number and title only.*  
**Moved by** *Councilmember Edes, Seconded by Councilmember Campbell.*  
**Motion passed unanimously.**

- E. Consideration and possible action to approve Ordinance No. 1002 to adopt the "2014-2014 Amendments to the Tax Code of the City of Williams."**

**Motion:** *To read Ordinance No. 1002 by number and title only.*  
**Moved by** *Councilmember Payne, Seconded by Councilmember Campbell.*

***The City Clerk read Ordinance No. 1002 by number and title only.***

**Motion:** *To approve Ordinance No. 1002 by number and title only.*  
**Moved by** *Councilmember Payne, Seconded by Councilmember Fritsinger.*  
**Motion passed unanimously.**

- F. Consider and direct staff regarding the City Tax Code and possible changes or additions.**

The council has directed staff to move forward with changes to the city's tax codes and look at projects for which the city may apply funds.

It is noted that any implementation of changes would occur no earlier than the Spring.



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**G. Consideration and possible action regarding approval of a #12 Restaurant liquor license for Amy Nations, agent for Rodeo Steak House LLC, located at 950 N Grand Canyon Blvd.**

**Motion:** *To approve the liquor license for Rodeo Steakhouse at 950 N. Grand Canyon Blvd.*

**Moved by** *Councilmember Cowen*, **Seconded by** *Councilmember McNelly*.  
**Motion passed unanimously.**

*Mayor Dent has recused himself from Item H. for possible conflict of interest.*

**H. Consideration and possible action regarding renewing the Gemini Golf contract for another five years.**

There was a question regarding a difference in the fee schedule; it will increase by 5% in 2024, then 3% each year after that.

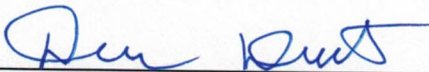
The question was raised regarding a rate for locals.

**Motion:** *To renew the five-year contract with Gemini Golf.*

**Action:** *Adopted*

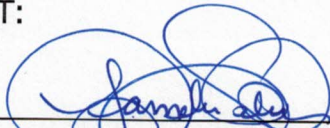
**Moved by** *Councilmember Cowen*, **Seconded by** *Councilmember Fritsinger*.  
**Motion passed unanimously.**

**VII. ADJOURN 7:37 PM**



Mayor Don Dent

ATTEST:



City Clerk Pamela Galvan

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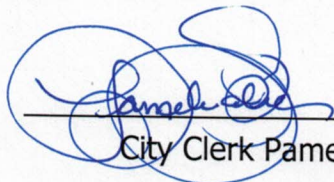
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CERTIFICATION

State of Arizona,     )  
                                      )     ss.  
Coconino County,     )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on December 14, 2023. I certify that the Meeting was duly called and held and that a quorum was present.

Dated this 18th day of December 2023.

  
\_\_\_\_\_  
City Clerk Pamela Galvan